

"EXHIBIT B"

GENERAL POLICIES & PROCEDURES

CHECK-IN / CHECK OUT

Guest check-in time is 4:00 p.m. If rooms are requested prior to check-in time, early arrivals will be accommodated only when rooms become available. Guests must be at least twenty-one (21) years of age to check in.

Early Check-in Fee:

11:00am - \$50.00

1:00pm - \$30.00

Check-out time is 11:00 a.m. Hotel bell staff can store luggage on a complimentary basis for those guests who have checked out, but are not yet departing the Hotel. For those guests not wanting to stop at the Front Desk on the way out, express check-out forms can be found in the sleeping room.

Late Check-out Fees:

11:00am - 1:00pm - \$50.00

1:00pm - 3:00pm - \$100.00

Departures after 3:00pm will be charged a full day rate

BAGGAGE SERVICE - INDIVIDUAL

Guests arriving individually are greeted at the front door by Hotel bell staff and given a claim check for their luggage.

BAGGAGE SERVICE - GROUP

Guests arriving in a single group or in "batch" arrivals will arrive at Hotel's Valet entrance. Hotel bell staff will take the luggage off the group's bus or shuttle while guests enter the Hotel to register. Luggage will be delivered to the guest rooms once rooms are available. Group arrivals are subject to a mandatory baggage handling charge, currently \$6.00 per bag and subject to change, without prior notification. This charge covers the handling of baggage both in and out of the hotel (\$3.00 each way).

SUITE POLICIES

Maintaining the integrity of suite furniture arrangement is vital. Furniture, fixtures, artwork, etc. may not be moved or removed. Additional furnishings, including folding tables, may not be added to suites.

Please note exhibits and displays are not permitted on guest room floors or in the suites, and signage is not permitted in the corridors, elevator foyers, or on doors. Furthermore, taping or affixing of any materials to walls, floors or ceilings is not permitted.

Group food and beverage requirements for suites should be ordered well in advance through the Conference Services Manager. No outside food or beverage items are allowed in Hotel Suites.

Please be advised suite numbers cannot be pre-assigned or confirmed in advance.

SIGNAGE AND DISPLAY ADVERTISING

Hotel retains exclusive rights to all display advertising within the function space and all other space on the Hotel property. Group may not advertise within the function space, nor represent to any third party that it may advertise within the function space or on Hotel property, and may not place any signage or banners in the function space or on Hotel property without prior written consent of Hotel. In the event Hotel grants its consent for Group to advertise within the function space or on Hotel property, it shall be a nonexclusive right to advertise. Any signage or banners approved by Hotel must be professionally made and may only be hung or posted by the Hotel Audio Visual department (subject to charge). No flyers, advertising materials or free samples shall be produced, placed or distributed, without the prior written approval of, and under the conditions established by Hotel, Group, its agents, contractors and employees, may not affix signage to any wall located on the Hotel property.

ROOM DELIVERIES

Items will be placed inside the sleeping rooms (not outside or under the door) after a guest has checked in. Items will not be delivered prior to arrival. All deliveries will be charged \$3.00 per room per item. Personalized, heavy or targeted items may incur an additional charge.

PRINTED MATERIALS

We request that the Hotel Sales Manager review and be placed on your mailing list to receive all materials concerning Hotel. In this way, we can share with our staff all printed materials in the possession of your prospective attendees.

DAMAGE TO PROPERTY

Meeting Group shall be liable for any damage, normal wear and tear excluded, to the Function Space, or to any other real or personal property of Hotel, caused by the act or omission of Meeting Group, its agents, directors, shareholders, employees, members, attendees, contractors, volunteers, or performers. Meeting Group will not, and shall not permit others to, drive nails, tacks, hooks, screws, or other items into any part of the Function Space or Hotel equipment or property. Meeting Group shall return the Function Space to Hotel in as good of condition and repair as the same shall have been found when licensed for Meeting Group's use.

MEAL/SPA/RESORT CREDITS

Resort Credits are available for purchase of resort venues through your Hotel Sales or Conference Services Manager.

Resort credits are non-refundable, non-transferable, and prices are subject to change without prior notification.

"EXHIBIT C"

CATERING POLICIES & PROCEDURES

GUARANTEES

The Catering Office must receive guaranteed numbers of attendees for all events three (3) business days prior to the function by 9:00 am and three (3) business days prior to events held on Sundays and holidays. Group will be charged the guaranteed number or the number of people actually served, whichever is greater. Hotel will not set more than three percent (3%) above the guaranteed number, not to exceed fifty (50) people. If no guarantee is received, the number of guests indicated on the Banquet Event Order will be the guaranteed attendance. If the guarantee decreases by more than fifteen percent (15%) from the original estimated number, Hotel reserves the right to charge room rental or relocate Group to a smaller room.

TAX AND GRATUITY

Food & Beverage prices are subject to a 19.5% gratuity and a 2.5% service charge and the prevailing taxes, currently at 6% (subject to change without prior notification). Tax-exempt organizations must furnish a Certificate of Exemption from the State of Michigan to the Catering Office at least two weeks prior to the event. Current service charges and taxes are subject to change.

FOOD AND BEVERAGE

Hotel is the sole provider of all food and beverages served in the banquet facilities. Food and/or beverage is not permitted to be brought into the Meeting and Events Area by a guest or any attendees. To ensure compliance with the Wayne County Board of Health, food will be consumed on the hotel premises at the contracted time of the event, and may not be removed from the banquet facilities.

In compliance with Michigan Liquor Laws, Hotel is the only authorized licensee able to sell and serve liquor, beer and wine on the Hotel premises. Hotel reserves the right to refuse service to any person who appears to be intoxicated. No one under twenty-one (21) years of age will be served alcoholic beverages.

FEES AND MINIMUMS

Receptions, except those preceding a dinner, require a \$45.00 per person food and beverage minimum, excluding tax and service charge. Reception Stations are charged on the total number of guests guaranteed. If there are any changes or additions to the setup within two (2) business days of the function (by 12:00 noon), a \$500 labor fee may be applied.

Should the client make any event changes that affect scheduled staffing levels, the client will be assessed the appropriate gratuity lost per affected tipped employee.

SERVICE CHARGES

- A labor charge of \$250 per Bartender for all bars will be incurred.

- Coffee breaks or continental breakfasts with 25 persons or less will have a \$50 service charge.
- Meal functions with 25 persons or less will have a \$250 service charge.

SECURITY

In order to maintain adequate security measures in light of size and/or nature of your event(s), MGM Grand Detroit will provide at your expense, additional security personnel, if required as determined by the Director of Catering and Conference Services.

SMOKING POLICY

Hotel and event facilities of MGM Grand Detroit are designated as non-smoking. As a result, smoking is not permitted within the hotel and all event locations.

DISPLAYS, SIGNS AND DECORATIONS

Displays, signs and decorations must be of professional quality and may not be used unless Hotel approves them in advance. Affixing any materials to the walls, floors, ceilings or furnishings is not permitted. Banners must be hung by Hotel staff at a charge of \$40 per banner. Decor of any kind that causes damage to the property is prohibited. Group agrees to be responsible for any damage done to the Hotel during the time the premises are under the Group's control. This also includes any excessive cleanup made necessary by Group and/or decorators/outside agencies during set-up or teardown. Decorations using candles or flames are strictly prohibited.

Please consider using recycled and green-industry approved products for signs, displays and decorations. Group agrees upon conclusion of your program/event all materials must be removed from the property. Items left at the facility may be subject to handling/recycling fee to reduce carbon footprints and to cover the cost of disposal of the items.

FIRE MARSHALL

Fire Marshall approval is required for all special effects including but not limited to fog machines, pyrotechnics, open flames, etc. prior to use in Hotel. Detroit Fire Marshall Division does charge a fee to come and inspect the equipment. Hotel has no control over the fee nor the approval of the use of equipment. The approval is done by setting up an appointment at a mutually agreed upon predetermined time to view the planned equipment in the space it would be used. Hotel recommends contacting the Fire Marshall's Department no less than six (6) weeks prior to event. A copy of any approval certificates issued must be provided to the Hotel to keep on file.

AUDIO-VISUAL

MGM Grand Detroit is pleased to have in house audio visual production provided exclusively by Encore Event Technologies available for our clients. A complete line of basic audio, video and lighting equipment, along with professionally trained technicians, is available on-site. Encore Event Technologies can provide support for a successful event of any size or technical complexity.

While Encore Event Technologies is the preferred audio visual partner, you have the choice of utilizing another audio visual provider. Encore Event Technologies will provide an audio visual load in/out supervisor to monitor the load in, set up, tear down, and load out phases of your

event at the rate of \$900.00 per Audio Visual Supervisor. The Liaison will be the main contact for your audio visual supplier, and will interface with both audio visual company and the Client for any special power requirements, directions, in house systems, lighting controls, and rigging information and the charges associated with these services.

MEETING GROUP ENTERTAINMENT

Group acknowledges that Hotel has a reputation for offering high-quality entertainment and services to the public, is held by a publicly-held company, is subject to regulation and licensing, and desires to maintain its reputation and receive positive publicity concerning Group's functions. Consequently, prior to contracting with any entertainer or production company to provide entertainment at its function(s), Group shall obtain Hotel's written consent for the entertainment, which consent shall not unreasonably be withheld. In contracting for entertainment, Group agrees that any such entertainment will comply with Hotel's normal policy regarding risqué or questionable material and that no disparaging remarks toward gaming, Hotel, its directors, officers or employees or those of any affiliate of Hotel shall be made.

Due to the size and the close proximity of lounges located in public areas, the decibel limit for entertainment is 95. MGM reserves the right to monitor the content and the noise levels of your entertainment.

SAFE USE OF FUNCTION SPACE

Group shall, at all times, conduct its activities in a safe and careful manner, with full regard to public safety, and will observe and abide by all applicable laws (including the Americans with Disabilities Act), ordinances, rules, regulations and requests by duly authorized governmental agencies having jurisdiction, as well as those of the Board of Fire Underwriters or any similar body and Hotel.

SALE OF MERCHANDISE

Group may not utilize Hotel function space or property for the purpose of selling merchandise or services without the prior written approval of, and under the conditions established by Hotel, Meeting Group, its agents, contractors and employees. All permits and licenses required by law for such activity in Wayne County are the sole responsibility of Meeting Group. A copy of the certificate must be presented to the Catering Office two (2) weeks prior to the event.

SHIPPING PROCEDURES & FEES

Hotel will accept most packages and freight up to seven (7) days prior to arrival. Handling fees will apply for all incoming and outgoing shipments. Hotel policy requires that only the addressee may sign for and receive packages and freight. A photo I.D. is required. All packages should be sent to the following address:

MGM Grand Detroit, LLC
1777 Third Street, Detroit, MI 48226
Hold for: Guest's Name/Group Name
Arrival Date: Box: # of #

The Hotel Sales and Catering Departments must be notified of any incoming packages and freight at least seven (7) days prior to the arrival of the shipment.

PARCELS/PACKAGES

Inbound:

Parcels must be properly labeled and will be available for guest pickup through our Conference Services/Catering department, located on the third floor.

Outbound:

Shipping requisition forms are required and must be obtained through your Conference Services Manager. After completing the forms, parcels will be weighed and will receive a shipping label. Customs documentation is required if shipping internationally. Outgoing parcels must be delivered to the Conference Services/Catering Department no later than 1:30 p.m. for same day shipping.

FREIGHT

Inbound:

The Conference Services/Catering Department is responsible for the coordination of incoming freight. Hotel's Guest Services employees are required to move all items from/to the dock, unless special arrangements have been made through the Conference Services/Catering Department. If a Group representative must access any stored freight, a Hotel Security escort is required. Hotel is unable to receive, store, or ship freight which is larger than a standard pallet (40" x 48") unless special arrangements have been made. Freight can only be received between the hours of 7:00 a.m. and 3:00 p.m. on weekdays and 7:00 a.m. and 2:00 p.m. on Saturdays. Please note the Hotel Receiving Department is closed on Sundays.

Incoming shipments that do not include the proper information on the label and/or shipments that arrive after hours may be refused unless the proper arrangements have been made. The following information must be provided to the Conference Services/Catering Department at least seven (7) days prior to the arrival of the shipment:

Company transporting the freight
Delivery date & time
Contact name and information for pickup from the Banquet Department
of pallets and estimated weight

The following will not be accepted by the Hotel Receiving Department:

1. Collect Shipment
2. Shipments that require a forklift to unload
3. Shipments consigned to an exhibitor in a trade show booth. Hotel has the right to consign any shipments received for a trade show to the decorator handling the show. Show management will advise their exhibitors that additional handling charge may be incurred.

Outbound:

Shipping requisition forms are required and must be obtained from the Hotel Receiving Department. After completing the forms, freight will be weighed and will receive a shipping label. Customs documentation is required if shipping internationally. It is the responsibility of the guest to notify the transportation company of pickup date and time. The Hotel Receiving Department must receive notification of the intent to ship outbound at least one day prior to ship date. Freight can only be shipped between the hours of 7:00 a.m. and 3:00 p.m. on weekdays and 7:00 a.m. and 2:00 p.m. on Saturdays. Please note the Hotel Receiving Department is closed on Sundays.

HANDLING FEES

In addition to shipping costs, the following handling charges (subject to change) will apply for all packages:

1-5	Boxes	\$10.00
6-10	Boxes	\$20.00
11-15	Boxes	\$40.00
16+	Boxes	\$60.00
Full	Pallet	\$75.00
2+	Pallets	\$150.00

BROADCAST, TAPE OR RECORD

Group may not broadcast (either live or on a delayed basis) or tape or record the function for any purpose or by any means without first receiving the prior written permission of Hotel.

ACCESS AND RIGHT TO ENTER

Representatives of Hotel may enter upon and have access to the Function Space at any time. Additionally, officers and authorized employees of governmental agencies may enter the Function Space at reasonable times, when necessary, in the performance of their office.